

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, October 12, 2022

6:00 PM

HYBRID IN-PERSON/VIRTUAL MEETING

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA**

City Council

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nicolas and Mayor Nagales and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting

<https://ssf-net.zoom.us/j/87808509298>

Join by One Tap Mobile :

US: +16694449171,,87808509298#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 878 0850 9298

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:

- 1) By Phone: (669) 900-6833. Webinar ID is 878 0850 9298. Click *9 to raise a hand to speak. Click *6 to unmute when called.

By One tap mobile: US: +16694449171,,87808509298#

- 2) Online at: <https://ssf-net.zoom.us/j/87808509298>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK NAGALES, Mayor (District 2)
BUENAFLORES NICOLAS, Vice Mayor (At-Large)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (At-Large)
MARK ADDIEGO, Councilmember (At-Large)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
MIKE FUTRELL, City Manager
SKY WOODRUFF, City Attorney

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing October as National Italian American Heritage Month.](#)
(Mark Nagales, Mayor)
2. [Proclamation recognizing Fire Prevention Week October 9 - 15, 2022.](#) (Mark Nagales, Mayor)
3. [Proclamation recognizing Domestic Violence Awareness and Prevention Month in October.](#) (Mark Nagales, Mayor)
4. [Presentation to City Council for 2022 Beacon Spotlight Award.](#) (Karalee Browne, Institute for Local Government)

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing *9 and *6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

5. Motion to approve the Minutes for the meeting of August 10, 2022, August, 17, 2022, and August 30, 2022. (Rosa Govea Acosta, City Clerk)
6. Report regarding a motion to accept the construction improvements of the South Airport Boulevard & Belle Aire Road Public Access Improvement Project (CIP No. ST2004) as complete in accordance with plans and specifications (Total Construction Cost \$716,674.68). (Jason Hallare, Senior Civil Engineer)
7. Report regarding a resolution awarding a contract in the amount of \$698,000 to Suarez & Munoz Construction, Inc. of Hayward, California and authorizing a project budget of \$837,600 for the Westborough Park Pathway Maintenance Project (Project No. pk2202, Bid No. 2670). (Joshua Richardson, Parks Division Manager)
- 7a. Resolution awarding a contract in the amount of \$698,000 to Suarez & Munoz Construction, Inc. of Hayward, California and authorizing a project budget of \$837,600 for the Westborough Park Pathway Maintenance Project (PK2202).
8. Report regarding a resolution authorizing the acceptance of \$96,309 from the California State Library to support Gene Mullin Community Learning Center's English as a Second Language Program and approving Budget Amendment 23.025. (Valerie Sommer, Library Director)
- 8a. Resolution authorizing the acceptance of \$96,309 from the California State Library to support the Gene Mullin Community Learning Center's English as a Second Language Program and approving Budget Amendment 23.025.
9. Report regarding a resolution authorizing the acceptance of \$27,225 from the California State Library to support Project Read through the Family Literacy Services (FLS) program and amending the Library Department's Fiscal Year 2022 - 2023 Operating Budget and approving Budget Amendment 23.026. (Valerie Sommer, Library Director)
- 9a. Resolution authorizing the acceptance of \$27,225 from the California State Library to support Project Read through the Family Literacy Services (FLS) program and amending the Library Department's Fiscal Year 2022 - 2023 Operating Budget and approving Budget Amendment 23.026.
10. Report regarding a resolution authorizing the acceptance of \$66,355 from the California State Library to support Project Read through the Adult Literacy Services (ALS) program and amending the Library Department's Fiscal Year 2022 - 2023 Operating Budget and approving Budget Amendment 23.024. (Valerie Sommer, Library Director)

- 10a. [Resolution authorizing the acceptance of \\$66,355 from the California State Library to support Project Read through the Adult Literacy Services \(ALS\) program and approving Budget Amendment 23.024 to amend the Library Department's Fiscal Year 2022 - 2023 Operating Budget.](#)
11. [A report regarding a resolution authorizing the City Manager to execute the Second Amendment to the Consulting Services Agreement between the CITY OF SOUTH SAN FRANCISCO with KITCHELL CEM, of Sacramento, California for Program and Construction Management Services to the Community Civic Campus project in an additional not to exceed amount of \\$3,161,608 for consulting services for a total not to exceed amount of \\$9,401,472.00. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 11a. [A resolution amending an existing consulting services agreement with Kitchell CEM for Program and Construction Management Services on the Civic Campus projects in an additional not to exceed amount of \\$3,161,608.00 for a total not to exceed amount of \\$9,401,472.00.](#)
12. [A report regarding a resolution authorizing the City Manager to execute the First Amendment to the Consulting Services Agreement between the CITY OF SOUTH SAN FRANCISCO with SMITHGROUP, Inc. \(SmithGroup\), of San Francisco, California for Architectural and Design Services to the Community Civic Campus projects in an additional not to exceed amount of \\$4,137,000 for a total not to exceed amount of \\$24,356,000. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 12a. [A resolution amending an existing Consulting Services Agreement with SmithGroup, Inc. for Architectural and Design Services on the Civic Campus projects in an amount not to exceed \\$4,137,000 for a total contract not to exceed amount of \\$24,356,000.](#)
13. [Report regarding a Resolution Approving the Partnership Agreement with the County of San Mateo for the purpose of providing personnel support to the San Mateo County Gun Relinquishment Task Force \(GRTF\). \(Scott Campbell, Chief of Police\)](#)
- 13a. [Resolution approving the Partnership Agreement with the County of San Mateo \("County"\) for the purpose of providing personnel support to the San Mateo County Gun Relinquishment Task Force \(GRTF\)](#)
14. [Report regarding a resolution to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings \(Sky Woodruff, City Attorney\)](#)
- 14a. [Resolution of the City Council of the City of South San Francisco declaring the continuing need for the City legislative bodies to meet remotely to ensure the health and safety of the public and making related findings.](#)

ADMINISTRATIVE BUSINESS

15. [Report regarding a resolution approving a successor Memorandum of Understanding between the City and the South San Francisco Police Association \(SSFPA\) and approving budget amendment number 23.022, and a resolution approving a successor Memorandum of Understanding between the City and The American Federation of State, County, and Municipal Employees \(AFSCME\) Local 829 and approving budget amendment number 23.023 \(Leah Lockhart, Human Resources Director\)](#)
- 15a. [Resolution to Approve a Successor Memorandum of Understanding between the City of South San Francisco and the South San Francisco Police Association for July 1, 2022 - June 30, 2025 and Approving Budget Amendment number 23.022.](#)
- 15b. [Resolution to approve a successor Memorandum of Understanding between the City of South San Francisco and The American Federation of State, County, and Municipal Employees \(AFSCME\) Local 829 and approving budget amendment number 23.023](#)

PUBLIC HEARING

16. [Report regarding adoption of documents related to the comprehensive update of the General Plan, including the 2040 General Plan Update, Climate Action Plan Update and Zoning Ordinance Update, and certification of an overarching Environmental Impact Report \(Billy Gross, Principal Planner and Lisa Costa Sanders, Project Administrator\)](#)
- 16a. [Resolution making findings and certifying the Environmental Impact Report, including adoption of the Statement of Overriding Considerations and Mitigation Monitoring and Reporting Program, for the 2040 General Plan Update, Climate Action Plan Update and Zoning Ordinance Update.](#)
- 16b. [Resolution making findings and adopting the 2040 General Plan Update and Climate Action Plan Update.](#)
- 16c. [Ordinance repealing certain sections of Title 20 of the South San Francisco Municipal Code and adopt the Zoning Ordinance Update, including a new Title 20 and Zoning Map.](#)
- 16d. [Ordinance relocating the existing Childcare Fee chapter from Title 20 Zoning to Title 8 Health and Welfare, where other impact fee regulations are contained.](#)
- 16e. [Resolution to establish a Community Benefits Program Fee for new non-residential development in the City pursuant to Section 20.395.003 of the Zoning Code - Community Benefits Program.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT