

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, March 8, 2023

6:00 PM

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA**

City Council

BUENAFLORE NICOLAS, Mayor (District 3)
MARK NAGALES, Vice Mayor (District 2)
MARK ADDIEGO, Councilmember (District 1)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (District 5)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, Interim City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting: <https://ssf-net.zoom.us/j/88636346631>(Enter your email and name)
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

Teleconference participation is offered in the meeting via Zoom as a courtesy to the public. If no members of the City Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the City Council will continue the meeting in public in the Council Chambers.

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

1. By Zoom: When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
2. By Phone: Enter the conference ID found on the agenda. When the Clerk calls for the item on which you wish to speak, Click *9 to raise a hand to speak. Click *6 to unmute when called.
3. In Person: Complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing March as Women's History Month. \(Flor Nicolas, Mayor\)](#)
2. [Proclamation recognizing Women in Construction Week, March 5 - 11, 2023. \(Flor Nicolas, Mayor\)](#)
3. [Presentation from Alliance for Community Empowerment \(ALLICE\) Kumares & Kumpares. \(Flor Nicolas, Mayor\)](#)
4. [Presentation by Peninsula Clean Energy on energy programs and community benefits. \(Jan Pepper, Chief Executive Officer, Peninsula Clean Energy\)](#)

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:00 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

5. [Motion to approve the Minutes for February 11, 2023 and February 22, 2023. \(Rosa Govea Acosta, City Clerk\)](#)
6. [Report regarding a resolution authorizing the City Manager to execute the first amendment to purchasing contract with vendor One Workplace of Santa Clara, CA for the Civic Campus Phase 2: Library, Parks & Recreation and Community Theater/Council Chamber \(pf 2207\), in an amount not to exceed \\$2,103,470.88. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 6a. [Resolution approving Amendment One to purchase agreement with One Workplace to purchase furniture and equipment for the Library, Parks and Recreation, Community Theater/Council Chamber Project \(LPR\) in an amount not to exceed \\$2,103,470.88](#)
7. [Report regarding a resolution authorizing the acceptance of a donation of 591 meals to the City of South San Francisco from Foundry & Lux on behalf of Healthpeak Life Science Properties, Inc. to provide food for City staff during the holiday season. \(Maryjo Nuñez, Lead for America Fellow, City Manager's Office.\)](#)
- 7a. [Resolution authorizing the acceptance of a donation of 591 meals to the City of South San Francisco staff from Foundry & Lux on behalf of Healthpeak Life Science Properties, Inc. to provide food for City staff during the holiday season.](#)
8. [Report regarding a resolution authorizing the acceptance of the 2023 San Mateo County Summer Enrichment Grant in the amount of \\$44,016 and amending the Parks and Recreation Department Fiscal Year 2022-23 Operating Budget pursuant to budget amendment #23.051. \(Angela Duldulao, Deputy Director of Parks and Recreation\)](#)
- 8a. [Resolution authorizing the acceptance of the 2023 San Mateo County Summer Enrichment Grant in the amount of \\$44,016, and amending the Parks and Recreation Department Fiscal Year 2022-23 Operating Budget pursuant to budget amendment #23.051.](#)
9. [Report regarding a resolution approving the First Amendment to Purchase Agreement with Dell Marketing L.P. in an additional amount of \\$27,560, and a not to exceed amount of \\$267,957 for the purchase of additional computer equipment and authorizing the City Manager to execute the First Amendment to Purchase Agreement; and authorizing a total purchase budget of \\$297,957 with authorization for the City Manager to execute future amendments in an amount not to exceed \\$30,000 \(Tony Barrera, Director of Information Technology\)](#)

- 9a. Resolution approving the First Amendment to Purchase Agreement with Dell Marketing L.P. in an additional amount of \$27,559.78, and a not to exceed amount of \$267,956.44 for the purchase of additional computer equipment and authorizing the City Manager to execute the First Amendment to Purchase Agreement; and authorizing a total purchase budget of \$297,957 with authorization for the City Manager to execute future amendments in an amount not to exceed \$30,000.
10. Report regarding a resolution authorizing the acceptance of \$53,358.28 in grant funding from the State of California for Officer Wellness and Mental Health and amending the Police Department's Operating Budget for Fiscal Year 2022-2023 by approving Budget Amendment #23.052. (Scott Campbell, Chief of Police)
- 10a. Resolution authorizing acceptance of \$53,358.28 in grant funding from the State of California for Officer Wellness and Mental Health and to amend the Police Department's Operating Budget for Fiscal Year 2022-2023 by approving Budget Amendment #23.052.

PUBLIC HEARING

11. Report regarding holding a Public Hearing on the City's housing, community, and economic development needs for the 2023-2027 Five-Year Consolidated Plan and 2023-2024 Annual Action Plan and providing direction to the Community Development Block Grant Standing Committee regarding funding priorities. (Heather Ruiz, Management Analyst II)

ADMINISTRATIVE BUSINESS

12. Motion to authorize the Mayor to send a letter of support for Assembly Bill 1319 (Wicks), Bay Area Housing Finance Authority Clean-Up Legislation. (Nell Selander, Economic & Community Development Director)
13. Report regarding a resolution approving the first amendment to the loan agreement between Baden Station Investors, LLC and the City of South San Francisco to modify the terms of an existing \$4,050,000 loan for the development of 36 affordable housing units at 428-432 Baden. (Nell Selander, Economic & Community Development Director)
- 13a. Resolution approving the first amendment to the loan agreement between Baden Station Investors, LLC and the City of South San Francisco to modify the terms of an existing \$4,050,000 loan for the development of 36 affordable housing units at 428-432 Baden.

14. [Report regarding a resolution approving an employment agreement between the City of South San Francisco and Sharon Ranals for service as City Manager and amending the Fiscal Year 2022-23 Salary Schedule to reflect changes in the salary for the City Manager position. \(Sky Woodruff, City Attorney\)](#)
- 14a. [Resolution approving an employment agreement between the City of South San Francisco and Sharon Ranals for service as City Manager and amending the Fiscal Year 2022-23 Salary Schedule to reflect changes in the salary for the City Manager position.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT