

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, April 12, 2023

6:00 PM

Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA

**Additional In-Person Location: Hyatt Regency 1209 L Street Sacramento,
CA 95814 **Ask for room number at front desk****

City Council

BUENAFLOR NICOLAS, Mayor (District 3)
MARK NAGALES, Vice Mayor (District 2)
MARK ADDIEGO, Councilmember (District 1)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (District 5)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting: <https://ssf-net.zoom.us/j/88636346631>(Enter your email and name)
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

Teleconference participation is offered in the meeting via Zoom as a courtesy to the public. If no members of the City Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the City Council will continue the meeting in public in the Council Chambers.

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

1. By Zoom: When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
2. By Phone: Enter the conference ID found on the agenda. When the Clerk calls for the item on which you wish to speak, Click *9 to raise a hand to speak. Click *6 to unmute when called.
3. In Person: Complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing April as Volunteer Appreciation Month. \(Flor Nicolas, Mayor\)](#)
2. [Proclamation recognizing April 23 - 29, 2023 as National Library Week. \(Flor Nicolas, Mayor\)](#)
3. [Presentation on City Internship and Summer Work Opportunities for Youth \(Leah Lockhart, Human Resources Director\)](#)

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:00 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

4. [Motion to approve the Minutes for March 22, 2023, March 28, 2023, and April 4, 2023. \(Rosa Govea Acosta, City Clerk\)](#)
5. [Motion to accept the construction improvements of the Caltrain Access & Bay Trail Gap Closure Project \(st2003\) as complete. \(Jeffrey Chou, Senior Civil Engineer\)](#)
6. [Report regarding a resolution authorizing the acceptance of \\$2,500 in grant funding from NASA in partnership with Twin Cities PBS, Space Science Institute, National Girls Collaborative, and NASA Langley Research Center to support networks advancing gender equity and youth involvement in STEM through mentorship and programming at the Grand Library Makerspace and amending the Library Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment 23.059. \(Valerie Sommer, Library Director\)](#)
- 6a. [Resolution authorizing the acceptance of \\$2,500 in grant funding from NASA in partnership with Twin Cities PBS, Space Science Institute, National Girls Collaborative, and NASA Langley Research Center to support networks advancing gender equity and youth involvement in STEM through mentorship and programming at the Grand Library Makerspace and amending the Library Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment 23.059.](#)
7. [Report regarding a resolution approving the Second Amendment to the service agreement with Du-All Safety for safety program consultant services for an additional \\$75,000 for a total contract amount not to exceed \\$250,000. \(Leah Lockhart, HR Director\)](#)
- 7a. [Resolution approving the Second Amendment to the service agreement with Du-All Safety for safety program consultant services for an additional \\$75,000 for a total contract amount not to exceed \\$250,000.](#)
8. [Report regarding a resolution determining the existence of an emergency and the need to make emergency repairs in response to the February 2023 flooding event at the Roberta Cerri Teglia Center, and authorizing the City Manager to enter into an agreement for said work. \(Greg Mediati, Director of Parks and Recreation\)](#)

- 8a. [Resolution determining the existence of an emergency and the need to make emergency repairs in response to the February 2023 flooding event at the Roberta Cerri Teglia Center, and authorizing the City Manager to enter into an agreement with ServePro of South San Francisco for emergency facility restoration work in an amount not to exceed \\$83,708.17.](#)
9. [Report regarding a resolution authorizing the City Manager to sign a Letter of Local Acknowledgement supporting the County of San Mateo's Encampment Resolution Funding Program \(ERF\) grant application. \(Sharon Ranals, City Manager\)](#)
- 9a. [Resolution authorizing the City Manager sign a Letter of Local Acknowledgement supporting the County of San Mateo's Encampment Resolution Funding Program \(ERF\) grant application](#)

ADMINISTRATIVE BUSINESS

10. [Report regarding a resolution naming the Third Floor Adult Library in the New Library | Parks and Recreation Center as the Jackie Speier Library Wing, after former Congresswoman Jackie Speier in honor of her lifelong support of public library programs, services and collections in South San Francisco. \(Valerie Sommer, Library Director\)](#)
- 10a. [Resolution naming the Third Floor Adult Library in the New Library | Parks and Recreation Center as the Jackie Speier Library Wing, after former Congresswoman Jackie Speier in honor of her lifelong support of public library programs, services and collections in South San Francisco.](#)
11. [Report regarding approval of a sponsorship agreement with the West Coast Farmer's Market Association for the reopening of the South San Francisco Farmers' Market at Orange Memorial Park. \(Leslie Arroyo, Deputy City Manager\)](#)
- 11a. [Resolution approving a sponsorship agreement for the operation of the South San Francisco Farmers' Market at Orange Memorial Park by West Coast Farmers' Market Association](#)
12. [Report regarding a resolution approving a first amendment to the amended and restated employment agreement between the City of South San Francisco and Rosa Govea Acosta for service as City Clerk and approving an amendment to the City's salary schedule for the position of City Clerk. \(Sky Woodruff, City Attorney and Leah Lockhart, Human Resources Director\)](#)

- 12a. [Resolution approving a first amendment to the employment agreement between the City of South San Francisco and Rosa Govea Acosta for service as City Clerk and amending the Fiscal Year 2022-23 Salary Schedule to reflect changes in the salary for the City Clerk position.](#)
13. [Report regarding a resolution awarding a construction contract to McGuire and Hester of Alameda, California for the Grand Boulevard Initiative Phase III Project \(Project No. st1807, Bid No. 2658\) in an amount not to exceed \\$3,257,557, authorizing a total construction contract authority budget of \\$3,925,300, and authorizing the City Manager to execute the agreement on behalf of the City. \(Jeffrey Chou, Senior Civil Engineer\)](#)
- 13a. [Resolution awarding a construction contract to McGuire and Hester of Alameda, California for the Grand Boulevard Initiative Phase III Project \(Project No. st1807, Bid No. 2658\) in an amount not to exceed \\$3,257,557, authorizing a total construction contract authority budget of \\$3,925,300, and authorizing the City Manager to execute the agreement on behalf of the City.](#)
14. [Report regarding approval of a resolution authorizing the Mayor to sign a letter of support for Assembly Bill 311 \(Santiago\) “Food for All” to expand access to the California Food Assistance Program \(CFAP\). \(Tamiko Huey, Management Analyst II\)](#)
- 14a. [Resolution authorizing the Mayor to sign a letter of support for Assembly Bill 311 \(Santiago\) “Food for All” to expand access to the California Food Assistance Program \(CFAP\).](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

15. [Conference with Legal Counsel - Existing Litigation \(Pursuant to Government Code of Section 54956.9\(d\)\(1\)\)](#)
[Name of case: In re: National Prescription Opiate Litigation \(United States District Court, Northern District of Ohio, Case No. 1:17-MD-2804\)](#)
[\(Sky Woodruff, City Attorney; Leslie Arroyo, Deputy City Manager; Tamiko Huey, Management Analyst\)](#)

ADJOURNMENT