



**CITY OF SAUSALITO
SPECIAL AND REGULAR CITY COUNCIL MEETING AGENDA
In the COUNCIL CHAMBERS at 420 LITHO STREET, SAUSALITO, CA 94965
Tuesday, April 11, 2023
BOARD AND COMMISSION INTERVIEWS 5:00 PM
CLOSED SESSION BEGINS AT 6:00 PM
OPEN SESSION BEGINS AT 7:00 PM**

Members of the public may participate over Zoom:

If you would like to speak on an agenda item, you can access the meeting remotely by joining from a PC, MAC, IPAD, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

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If you do not want to speak during the public comment portion of the agenda, you are also encouraged to submit email correspondence to cityclerk@sausalito.gov. Email comments will be accepted up until 4:00 PM the day of the meeting.

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF AT LEAST FIVE DAYS IN ADVANCE OF THE MEETING. ANY WRITTEN OR ORAL COMMENTS PROVIDED WILL BE A PART OF THE PUBLIC RECORD.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to two (2) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

I. CALL TO ORDER IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 5:00 PM

I.A. Mayor Blaustein calls the meeting to order and requests that Roll Call be taken

II. CONDUCT INTERVIEWS FOR THE HISTORIC PRESERVATION COMMISSION, LIBRARY BOARD OF TRUSTEES, AND PLANNING COMMISSION – 5:00 PM

[Staff Report](#)

[Attachment 1 - Applications \(Redacted\)](#)

III. CLOSED SESSION – 6:00 PM

II.A. Mayor Blaustein announces items that will be discussed in Closed Session

II.B. PUBLIC COMMENT on Closed Session items

II.C. City Council adjourns to CLOSED SESSION to consider the following:

CONFERENCE WITH LEGAL COUNSEL – Existing Litigation

Government Code Section 54956.9(d) (1)

Name of Case: Yes In My Backyard v. City of Sausalito, Marin County Superior Court Case No. CIV 2300652

CONFERENCE WITH LABOR NEGOTIATOR

Govt. Code Section 54957.6

Agency Designated Representative: Charles Sakai, Sloan Sakai, Deborah Muchmore

Employee organization: SEIU Local 1021, Sausalito Police Association

Unrepresented Employee: Management and Confidential

CONFERENCE WITH LABOR NEGOTIATOR

Govt. Code Section 54957.6

Agency Designated Representative: Negotiator, Deborah Muchmore

Unrepresented Employee: City Attorney

IV. OPEN SESSION IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 7:00 PM

IV.A. Closed Session Announcements (if any)

IV.B. Approval of Agenda

1. SPECIAL PRESENTATIONS / MAYOR'S ANNOUNCEMENTS - 7:05 PM

Introduction of Catie Thow Garcia, Resiliency & Sustainability Manager

2. ACTION MINUTES OF PREVIOUS MEETING - 7:10 PM

[March 28, 2023 Draft Minutes](#)

3. CONSENT CALENDAR - 7:12 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers, City staff, or members of the public may request that specific items be removed from the Consent Calendar for separate action. In order to request an item be pulled, you must have completed a Speakers' Card and turned it in to the City Clerk. Items will only be removed from the Consent Calendar by a vote of the Council. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.

- 3.A. A Resolution authorizing the City Manager to execute a Professional Services Agreement with Miller Pacific Engineering Group for the Geologic Investigation and the development of Plans, Specification and Estimates for 2023 Storm Damage related to the North Street Steps in the amount of \$38,412.**
[Staff Report](#)
[Attachment 1 - Resolution](#)
[Attachment 2 - Proposal & Fee Schedule](#)
- 3.B. Adopt a Resolution authorizing the City Manager to Execute a Professional Services Agreement with Parametrix for outreach efforts with the public and the development of plans specifications and estimates for the Bridgeway Bay Bike Lane Project – Princess to Richardson in amount not to exceed \$129,682.**
[Staff Report](#)
[Attachment 1 - Resolution](#)
[Attachment 2 - Parametrix Proposal](#)
[Attachment 3 - Draft Agreement](#)
- 3.C. Authorize the City Manager to Execute an Agreement with Muchmore Than Consulting, LLC for Human Resources and Organizational Development Services beginning April 1, 2023 for the Fiscal Year 2023 not to exceed of \$43,200**
[Staff Report](#)
[Attachment 1 - Resolution](#)
[Attachment 2 - Exhibit A \(Draft Agreement\)](#)
- 3.D. Adopt a Resolution Approving the City's Revised Publicly Available Pay Schedule, Effective January 1, 2023.**
[Staff Report](#)
[Attachment 1 - Resolution](#)
[Attachment 2 - Pay Schedule](#)
- 3.E. Department of Community Development Personnel Update: Reduction in Reliance on 4Leaf Contracted Building & Planning Services**
[Staff Report](#)
[Attachment 1 - Staff Report from March 7, 2023, 4Leaf Agreement](#)
[Attachment 2 - 4Leaf Agreement](#)

4. PUBLIC HEARING ITEMS - NONE

5. BUSINESS ITEMS - 7:20 PM

- 5.A. Discussion and Direction on Maintaining or Changing Existing City Boards, Commissions and Committees and Alternatives to Encourage and Organize Civic Participation and Volunteerism**
[Staff Report](#)
- 5.B. Capital Improvement Program Methodology and FY2023/24 Budget approach to Capital Projects**
[Staff Report](#)
[Attachment 1 - Active Project List](#)
[Attachment 2 - Future Project Ranking](#)
[Attachment 3 - Future plus Active Project Listing](#)
[Attachment 4 - Draft 2023-24 Capital Improvement Program Presentation](#)
- 5.C. Introduction and Waiver of First Reading of Ordinance No. 02 - 2023, An Ordinance of the City of Sausalito Amending and Restating Chapter 12.28 to Title 12 of the Sausalito Municipal Code to Update and Extend the City Multi-Unit Smoking Ban**
[Staff Report](#)
[Attachment 1 - Ordinance](#)

6. COMMUNICATIONS - 10:00 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters that are not on the agenda. Except in very limited situations, state law precludes the Council from taking

action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers' Card and turned it in to the City Clerk.

7. **COUNCILMEMBER COMMITTEE REPORTS - 10:15 PM**
8. **CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 10:20 PM**
- 8A. **PUBLIC COMMENT on Items 8B-8E - limited to 2 minutes/person - 10:22 PM**
- 8B. **City Manager Information for Council - 10:30 PM**
- 8C. **Appointments to Boards, Commissions and Committees - 10:40 PM**
Under this item the Council may take action to appoint qualified applicants to the Historic Preservation Commission, Library Board of Trustees, and Planning Commission.
- 8D. **Future Agenda Items - 11:00 PM**
[Future Agenda Items](#)
- 8E. **Other reports of significance - 11:05 PM**
9. **ADJOURNMENT - 11:10 PM**
The next regularly scheduled City Council meeting will be held April 25, 2023 with the open session due to commence at approximately 7:00 PM.

LEAD DEPARTMENT

*Administration Department
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(415) 289-4199
admin@sausalito.gov*

CITY COUNCIL

*Melissa Blaustein, Mayor
Ian Sobieski, Vice Mayor
Joan Cox, Councilmember
Jill James Hoffman, Councilmember
Janelle Kellman, Councilmember*

STAFF

*Chris Zapata, City Manager
Sergio Rudin, Acting City Attorney
Walfred Solorzano, City Clerk
Brandon Phipps, Community & Economic Development Director
Kevin McGowan, Public Works Director/City Engineer
Abbot Chambers, City Librarian/Director of Communications
Chad Hess, Interim Finance Director
Stacie Gregory, Acting Chief of Police
John Rohrbacher, Chief of Police
Chris Tubbs, Fire Chief*

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the city website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.

Disability Access In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102-35.104, ADA Title 11), if you need special assistance to participate in a City of Sausalito meeting, such as assistive listening devices, materials in large print or Braille, real time captioning, a translator, a sign language interpreter or other accommodations, please call, email or visit the Lead Department (see contact information on previous page) at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. Please contact the Lead Department for questions about accessibility of the meeting space, including the location of the nearest bus stop and accessible curbside parking to the meeting space.

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Posted Agendas: Agendas are posted 72 hours (regular meetings) and 24 hours (special meetings) prior to the City Council meeting at the entrance to the City Hall.

Agendas on the web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

Lead Department Office: Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito.

City Council Meetings: Agendas are also available for the public at every City Council meeting.

How to obtain City Council Agenda Packet Materials

Lead Department Office: A copy of the complete agenda packet is available for review at least 72 hours (regular meetings) and 24 hours (special meetings) in advance of the City Council meeting at the Lead Department Office's (see Lead Department information above). Materials related to an item on this agenda which are submitted to the City Council after distribution of the packet are available for review in the Lead Department Office during normal business hours. Such documents are also available on the City's website, subject to Staff's ability to post the documents before the meeting.

Staff Reports on the Web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

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