



**CITY OF SAUSALITO**  
**SPECIAL AND REGULAR CITY COUNCIL MEETING AGENDA**  
In the COUNCIL CHAMBERS via Zoom at 420 LITHO STREET, SAUSALITO, CA 94965  
Tuesday, June 13, 2023  
CLOSED SESSION BEGINS AT 5:00 PM  
OPEN SESSION BEGINS AT 7:00 PM

Members of the public may participate over Zoom:

If you would like to speak on an agenda item, you can access the meeting remotely by joining from a PC, MAC, IPAD, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

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If you do not want to speak during the public comment portion of the agenda, you are also encouraged to submit email correspondence to [cityclerk@sausalito.gov](mailto:cityclerk@sausalito.gov). Email comments will be accepted up until 4:00 PM the day of the meeting.

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**IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF AT LEAST FIVE DAYS IN ADVANCE OF THE MEETING. ANY WRITTEN OR ORAL COMMENTS PROVIDED WILL BE A PART OF THE PUBLIC RECORD.**

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To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to two (2) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

**I. CALL TO ORDER IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 5:00 PM**

- I.A. Mayor Blaustein calls the meeting to order and requests that Roll Call be taken*
- I.B. Mayor Blaustein announces items that will be discussed in Closed Session*
- I.C. PUBLIC COMMENT on Closed Session items*
- I.D. City Council adjourns to CLOSED SESSION to consider the following:*

**CONFERENCE WITH LABOR NEGOTIATOR**

*Govt. Code Section 54957.6*

*Agency Designated Representative: Charles Sakai, Sloan Sakai, Deborah Muchmore*

*Employee organization: SEIU Local 1021, Sausalito Police Association*

*Unrepresented Employee: Management and Confidential*

**CONFERENCE WITH LEGAL COUNSEL – Real Property Negotiations pursuant to California Government Code Section 54956.8**

*Property – MLK School Site, 100 Ebbtide/610 Coloma Street, Sausalito, CA 94965*

*City Negotiator – City Manager, City Attorney*

*Negotiating Parties – Lycée Francais la Perouse*

*Under Negotiation – Price and Terms*

**CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**

*(Gov. Code § 54956.9)(d)(1))*

*Name of Case: Dinihanian v. Kolowich, City of Sausalito, Marin County Superior Court CIV 1903553*

**PUBLIC EMPLOYEE APPOINTMENT**

*Govt. Code Section 54957 (b)*

*Employee Title: City Attorney*

**CONFERENCE WITH LABOR NEGOTIATOR**

*Govt. Code Section 54957.6*

*Agency Designated Representative: Negotiator, Deborah Muchmore*

*Unrepresented Employee: City Manager*

**II. OPEN SESSION IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 7:00 PM**

*II.B. Closed Session Announcements (if any)*

*II.C. Approval of Agenda*

**1. SPECIAL PRESENTATIONS/MAYOR'S ANNOUNCEMENTS - 7:03 PM**

**2. ACTION MINUTES OF PREVIOUS MEETING - 7:05 PM**

**2.A. Minutes from the May 22 and May 23 Special City Council Meetings**

[Draft Minutes of May 22, 2023 Special Meeting](#)

[Draft Minutes of May 23, 2023 Special Meeting](#)

**3. CONSENT CALENDAR - 7:08 PM**

*REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers may request that specific items be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.*

**3.A. Juneteenth Freedom Day Proclamation**

[Juneteenth Proclamation](#)

**3.B. Honoring Bridge the Gap as CA AD12 Nonprofit of the Year.**

[Bridge the Gap Proclamation](#)

**3.C. Adopt a Resolution Approving an Encroachment Agreement for encroachments in the public right-of-way at 60 Woodward Avenue (APN 064-194-08)**

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Exhibit A- Encroachment Agreement Findings](#)

[Exhibit B - Encroachment Agreement](#)

[Appendix 1 - Project Plans](#)

[Appendix 2 - Conditions of Approval](#)

[Appendix 3 - Encroachment Diagram](#)

[Attachment 2 - Planning Commission No. 2023-02](#)

**3.D. Adopt a Resolution approving the Amended and Restated Joint Powers Agreement of Fire Risk Management Services (formerly Fire Agencies Self Insurance System (FASIS))**

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Amended and Restated Joint Powers Agreement of Fire Risk Management Services](#)

**3.E. The Impact of HdL's Business License Compliance Efforts**

[Staff Report](#)

[Attachment 1 - Sausalito Compliance Effect Report](#)

**3.F. Declare Certain Computer Equipment Surplus and Authorizing its Disposition**

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Inventory of Surplus Computer Equipment](#)

**3.G. Sausalito Bike Return Monthly Report**

[Staff Report](#)

**3.H. Adopt a Resolution Amending the Revised and Restated Master Fee Schedule Adopted in FY2008-09 to Adjust Peak Demand Parking Rates in the Downtown Lots**

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Exhibit A to Resolution](#)

[Attachment 3 - Resolution No. 6202](#)

[Attachment 4 - Resolution No. 6176](#)

**3.I. Approval of First Amendment to Community Development Block Grant and Home Investment Partnerships Program Cooperation Agreement with County of Marin to Renew Agreement for Federal Fiscal Years 2024-2026**

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - First Amendment to Cooperation Agreement](#)

[Attachment 3 - Resolution 5940](#)

**4. PUBLIC HEARING ITEMS - NONE**

**5. BUSINESS ITEMS - 7:20 PM**

**5.A. Proposed discussion on the FY2023-24 Budget**

[Staff Report](#)

[Attachment 1 - Citywide Revenues and Expenses](#)

[Attachment 2 - General Fund Revenues and Expenses](#)

[Attachment 3 - General Fund by Department](#)

[Attachment 4 - Summary of all Citywide funds](#)

[Attachment 5 - DRAFT Budget Book](#)

[Attachment 6 - Updated CIP Schedule](#)

[Attachment 7 - Presentation](#)

- 5.B. Retain a Business Improvement District Consultant for Investigation of and Potential Formation of a Sausalito Business Improvement District**
  - [Staff Report](#)
  - [Attachment 1 - City's Request for Proposals](#)
  - [Attachment 2 - New City America, Inc. Response to RPF for the Downtown Sausalito Property Business Improvement District \(March 1, 2023\)](#)
  - [Attachment 3 - Revised Scope of Work Program, New City America, Inc.](#)
  - [Attachment 4 - City of Sausalito Professional Services Agreement with New City America, Inc.\(2023\)](#)
- 5.C. Discussion and direction for Marin City non-profit use and rates for City parks and facilities**
  - [Staff Report](#)
- 5.D. Review Past and Updated Information on City Boards/Commissions/Committees/ Ad-HOC and Working Groups for the Purpose of Providing Direction to City Staff on Resource Allocation**
  - [Staff Report](#)
  - [Attachment 1 - Chapter 2.58 of Sausalito Municipal Code](#)
  - [Attachment 2 -Staff Time Supporting Boards & Commissions](#)

**6. COMMUNICATIONS - 10:20 PM**

*PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers' Card and turned it in to the City Clerk.*

**7. COUNCILMEMBER COMMITTEE REPORTS - 10:30 PM**

**8. CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 10:35 PM**

**8A. PUBLIC COMMENT on Items 8B-8E - limited to 2 minutes/person - 10:40 PM**

**8B. City Manager Information for Council - 10:45 PM**

**8C. Appointments to Boards, Commissions and Committees - 10:50 PM**

**8D. Future Agenda Items - 10:52 PM**

[Future Agenda Items](#)

**8E. Other reports of significance - 11:00 PM**

**9. ADJOURNMENT - 11:05 PM**

*The next regularly scheduled City Council meeting will be held June 27, 2023 with the open session due to commence at approximately 7:00 PM.*

**LEAD DEPARTMENT**

*Administration Department  
City Hall, main floor  
420 Litho Street  
Sausalito, CA 94965  
(415) 289-4199  
[admin@sausalito.gov](mailto:admin@sausalito.gov)*

**CITY COUNCIL**

*Melissa Blaustein, Mayor  
Ian Sobieski, Vice Mayor  
Joan Cox, Councilmember  
Jill James Hoffman, Councilmember  
Janelle Kellman, Councilmember*

**STAFF**

*Chris Zapata, City Manager  
Sergio Rudin, Acting City Attorney  
Walfred Solorzano, City Clerk  
Brandon Phipps, Community & Economic Development Director  
Kevin McGowan, Public Works Director/City Engineer  
Abbot Chambers, City Librarian/Director of Communications  
Chad Hess, Interim Finance Director  
Kathy Nikitas, Human Resources Manager  
Stacie Gregory, Acting Chief of Police  
John Rohrbacher, Chief of Police  
Chris Tubbs, Fire Chief*

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**Agendas on the web:** [www.sausalito.gov/city-government/city-calendar](http://www.sausalito.gov/city-government/city-calendar) and click on the calendar link for that meeting.

**Lead Department Office:** Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito.

**City Council Meetings:** Agendas are also available for the public at every City Council meeting.

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**Staff Reports on the Web:** [www.sausalito.gov/city-government/city-calendar](http://www.sausalito.gov/city-government/city-calendar) and click on the calendar link for that meeting.

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