



CITY OF SAUSALITO
SPECIAL AND REGULAR CITY COUNCIL MEETING AGENDA
In the COUNCIL CHAMBERS via Zoom at 420 LITHO STREET, SAUSALITO, CA 94965
Tuesday, June 27, 2023
COMMISSION INTERVIEWS BEGIN AT 5:00 PM
CLOSED SESSION BEGINS AT 5:30 PM
OPEN SESSION BEGINS AT 7:00 PM

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If you do not want to speak during the public comment portion of the agenda, you are also encouraged to submit email correspondence to cityclerk@sausalito.gov. Email comments will be accepted up until 4:00 PM the day of the meeting.

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF AT LEAST FIVE DAYS IN ADVANCE OF THE MEETING. ANY WRITTEN OR ORAL COMMENTS PROVIDED WILL BE A PART OF THE PUBLIC RECORD.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to two (2) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

I. INTERVIEWS FOR Sustainability Commission and Community Safety/Disaster Preparedness Committee - 5:00 PM

[Staff Report -Board, Committee, and Commission Interviews](#)

[Attachment 1 - Sustainability Commission Applications](#)

[Attachment 2 - Community Safety_Disaster Preparedness Committee Applications](#)

II. CALL TO ORDER IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 5:30 PM

II.A. Mayor Blaustein calls the meeting to order and requests that Roll Call be taken

II.B. Mayor Blaustein announces items that will be discussed in Closed Session

II.C. PUBLIC COMMENT on Closed Session items

II.D. City Council adjourns to CLOSED SESSION to consider the following:

CONFERENCE WITH LABOR NEGOTIATOR

Govt. Code Section 54957.6

Agency Designated Representative: Charles Sakai, Sloan Sakai, Deborah Muchmore

Employee organization: SEIU Local 1021, Sausalito Police Association

Unrepresented Employee: Management and Confidential

CONFERENCE WITH LABOR NEGOTIATOR

Govt. Code Section 54957.6

Agency Designated Representative: Negotiator, Deborah Muchmore

Unrepresented Employee: City Manager

III. OPEN SESSION IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 7:00 PM

III.A. Closed Session Announcements (if any)

III.B. Approval of Agenda

1. SPECIAL PRESENTATIONS/MAYOR'S ANNOUNCEMENTS - NONE

2. ACTION MINUTES OF PREVIOUS MEETING - 7:05 PM

2.A. Draft Minutes of the June 13, 2023 Meeting

[June 13, 2023 Draft Minutes](#)

3. CONSENT CALENDAR - 7:10 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers may request that specific items be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.

3.A. Adopt a Resolution authorizing the City Manager to Award the Construction contract for the West St. Sanitary Line Replacement Project in an amount of \$184,616 and authorize a construction contingency for the project in the amount of \$28,384 for a total authorized amount of \$213,000

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Contract](#)

3.B. Authorize Amendments to the City's Classification and Compensation Plans related to Establishing the New Classifications of Capital Planning and Project Management, and Library Program Marketing Coordinator, and Retitling Sustainability Programs Coordinator to Resilience and Sustainability Manager

[Staff Report](#)

[Attachment 1 - Draft Resolution](#)

3.C. Approve Publicly Available Pay Schedule, Effective 07/01/2023

[Staff Report](#)

[Attachment 1 - Resolution and Exhibit A Public Pay Schedule](#)

3.D. Adopt a Resolution Authorizing the City Manager to Execute the Fourth Amendment to Agreement to Purchase of Parking Equipment and Related Services with IPS Group, LLC for an Annual Amount Not to Exceed \$30,000.

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Draft Fourth Amendment to Agreement](#)

[Attachment 3 - Third Amendment to Agreement](#)

[Attachment 4 - Second Amendment to Agreement](#)

[Attachment 5 - First Amendment to Agreement](#)

[Attachment 6 - Agreement to Purchase Parking Meter Equipment and Related Services](#)

3.E. GANN Limit for Fiscal Year 2024

[Staff Report](#)

[Attachment 1 - Resolution](#)

3.F. Investment Policy for Fiscal Year 2024

[Staff Report](#)

[Attachment 1 - Resolution](#)

**3.G. Authorize the release of a Request for Proposals:
Sea Level Rise Adaptation Community Engagement for Sausalito**

[Staff Report Community Engagement](#)

[Attachment 1 - RFP Sea Level Rise Community Engagement for Sausalito](#)

[Attachment 2 - County of Marin Letter of Support](#)

**3.H. Authorize the release of a Request for Proposals:
Sea Level Rise Adaptation Plan for Sausalito**

[Staff Report Adaptation Plan](#)

[Attachment 1 - RFP Sea Level Rise Adaptation for Sausalito](#)

[Attachment 2 - County of Marin Letter of Support](#)

4. PUBLIC HEARING ITEMS - NONE

5. BUSINESS ITEMS - 7:15 PM

5.A. Affirming Boards, Commissions, and Committees Protocols to Reflect those Established by the City Council, City Manager, City Attorney Operating Protocols

[Staff Report](#)

[Attachment 1 -Council Protocols](#)

[Attachment 2 - Rosenberg's Rules of Order.](#)

5.B. Adoption of Fiscal Year 2023-2024 Budget and Allocated and Funded Positions

[Staff Report](#)

[Attachment 1 – City of Sausalito Fiscal Year 2024 Budget Book](#)

[Attachment 2 – Position Allocation Table](#)

[Attachment 3 – FY2023-24 Budget Resolution](#)

6. COMMUNICATIONS - 8:30 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers' Card and turned it in to the City Clerk.

7. COUNCILMEMBER COMMITTEE REPORTS - 8:45 PM

8. CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 8:50 PM

8A. PUBLIC COMMENT on Items 8B-8E - limited to 2 minutes/person - 8:51 PM

8B. City Manager Information for Council - 8:57 PM

[Marin Municipal Water District 12-inch main pipe break on Bridgeway](#)

8C. Appointments to Boards, Commissions and Committees - 9:05 PM

Under this item the Council may take action to appoint qualified applicants to the Sustainability Commission and Community Safety Disaster Preparedness Committee.

Appoint Chris Zapata, City Manager, as the Sausalito Zero Waste Marin JPA Board member, and Catie Thow Garcia, Resiliency and Sustainability Manager, as the alternate.

8D. Future Agenda Items - 9:10 PM

[Future Agenda Items](#)

8E. Other reports of significance - 9:20 PM

9. ADJOURNMENT - 9:25 PM

The next regularly scheduled City Council meeting will be held July 18, 2023, with the open session due to commence at approximately 7:00 PM.

LEAD DEPARTMENT

Administration Department
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CITY COUNCIL

Melissa Blaustein, Mayor
Ian Sobieski, Vice Mayor
Joan Cox, Councilmember
Jill James Hoffman, Councilmember
Janelle Kellman, Councilmember

STAFF

Chris Zapata, City Manager
Sergio Rudin, Acting City Attorney
Walfred Solorzano, City Clerk
Brandon Phipps, Community & Economic Development Director
Kevin McGowan, Public Works Director/City Engineer
Abbot Chambers, City Librarian/Director of Communications
Chad Hess, Interim Finance Director
Kathy Nikitas, Human Resources Manager
Stacie Gregory, Acting Chief of Police
John Rohrbacher, Chief of Police
Chris Tubbs, Fire Chief

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Lead Department Office: Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito.

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